



**New Hope Christian Homeschool  
a ministry of New Hope Baptist Church  
and New Prospect Baptist Church**

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## INTRODUCTION

New Hope Christian Homeschool is a ministry of New Hope Baptist Church and New Prospect Baptist Church in Haleyville, Alabama. As a ministry of New Hope and New Prospect, NHCH's goal is to provide an opportunity for home educators to fulfill their mission as parents to carry out God's direction stated in Deuteronomy 6:5-9, 24-25 (NIV Translation)

“Love the Lord your God with all your heart and with all your soul and with all your strength. These commandments that I give you today are to be upon your hearts. Impress them on your children. Talk about them when you sit at home and when you walk along the road, when you lie down and when you get up. Tie them as symbols on your hands and bind them on your foreheads. Write them on the doorframes of your houses and on your gates...The Lord commanded us to obey all these decrees and to fear the Lord our God, so that we might always prosper and be kept alive, as is the case today. And if we are careful to obey all this law before the Lord our God, as he has commanded us, that will be our righteousness.”

Joining this group also means becoming a member of a Christian community where families are willing to serve with a spirit of unity and cooperation. Here, we share blessing, support, accountability and responsibility. When each of us uses our time, talents and energy to help, the group runs smoothly and we all enjoy the blessing.

New Hope Christian Homeschool is not a school, independent learning program, nor an extension of the public school system. We are an umbrella (cover) school in the state of Alabama to allow you to legally homeschool your child. We offer optional field trips and co-op activities. This is not a drop-off program. A parent must be on campus at every hour their children attend any co-op classes or field trips and should expect to participate in the group by fulfilling assigned jobs.

## MISSION STATEMENT

New Hope Christian Homeschool is a ministry of New Hope Baptist Church and New Prospect Baptist Church for families who feel led by God to educate their children at home. We are committed to provide support, encouragement, and fellowship to home educators so that they can reach and disciple their children for Christ. We are here as a resource for families to educate their children in accordance with Alabama State Law. Our mission at NHCH is to establish a gathering of home educators and their children for the purpose of enrichment and fellowship, and to be a reflection of Christ to the community. We understand that only by God's grace and provision will this be attainable. We hope to assist parents by providing excellent instruction in a variety of academic, character, and creative pursuits from a Biblical Christian perspective.

## STATEMENT OF FAITH

NHCH is a Christian organization. We believe the Bible is God's holy, inerrant word and follow the doctrines outlined in the *Baptist Faith and Message* ([www.sbc.net/bfm/bfm2000.asp](http://www.sbc.net/bfm/bfm2000.asp)). All classes and activities offered through NHCH will be in accordance with these beliefs.

## ALABAMA STATE LAW

The state of Alabama does not presently have a statute specifically recognizing home schooling without using a church school.

### **Church school**

Home schools qualify as church “schools...operated as a ministry of a local church, group of churches, denomination, and/or association of churches on a nonprofit basis which do not receive any state or federal funding. (School Code 1927, 302; Code 1940, T. 52, 299; Acts 1982, No. 82-218, p. 260, 1.)

### **The state of Alabama code, Section 16-28-3**

Every child between the ages of seven and 16 years shall be required to attend a public school, private school, church school, or be instructed by a competent private tutor for the entire length of the school term in every scholastic year, except that every child attending a church school as defined in Section 16-28-1 is exempt from the requirements of this section, provided such child complies with enrollment and reporting procedure specified in Section 16-28-7. Admission to public school shall be on an individual basis on the application of the parents, legal custodian or guardian of the child to the local board of education at the beginning of each school year, under such rules and regulations as the board may prescribe. (School Code 1927, 301; Code 1940, T. 52, 297; Acts 1956, 2nd Ex. Sess., No. 117, p. 446, 3; Acts 1982, No. 82-218, p. 260, 4.)

### **Alabama Code 16-28-7**

The enrollment and attendance of a child in a church school shall be filed with the local public school superintendent by the parent, guardian or other person in charge or control of the child on a form provided by the superintendent or his agent which shall be countersigned by the administrator of the church school and returned to the public school superintendent by the parent. Should said child cease attendance at a church school, the parent, guardian, or other person in charge or control of the child shall by prior consent at the time of enrollment direct the church school to notify the local public school superintendent or his agent that said child no longer is in attendance at a church school. (School Code 1927, 309; Code 1940, T. 52, 306; Acts 1982, No. 82-218, p. 260, 5.)

### **Alabama Code 16-28-8**

The principal teacher of the church school must keep an attendance register for each day of the school year.

### **Alabama Code 16-28-7**

Provides the power of a truant officer to take into custody any school age child who is unattended by a parent or guardian and who is not at home or at school during public school hours. According to an Alabama Attorney General’s opinion dated January 3, 1997, “other than the state laws requiring parent to report attendance and for church schools to report if a student is no longer in attendance at such a church school, there is no provision of Alabama law that permits or requires any state or local authority to regulate a church school.”

## **GENERAL POLICIES AND INFORMATION**

### **Campus**

NHCH will meet on Mondays at New Prospect Baptist Church located at 202 Co Rd 3463 in Haleyville, AL. We use the “old” church building only. Please do not use the church’s main entrance. Park only in designated spaces. Do not park on grass or off of the pavement. THIS IS A NON-SMOKING FACILITY. There will be no smoking or tobacco use on any church property.

### **Injury Policy**

Based on the extent of injury, an immediate determination will be made by an adult as to whether to immediately call 911, and/or the parent needs to be found and brought to attend to the child. Regardless, a student or adult in the class will go to one of the administrators for assistance. Permission to treat information is on file for each student. The Board may ask that an incident form be completed.

### **Disclaimer**

New Hope Baptist Church, New Prospect Baptist Church and NHCH are NOT RESPONSIBLE for any accidents or injuries occurring on the property of New Hope Baptist Church, New Prospect Baptist Church or traveling to and from New Hope Baptist Church, New Prospect or any NHCH functions.

### **Illness**

Please keep your child home from NHCH classes, field trips, or other functions if he/she has had fever over 101 degrees Fahrenheit , and/or vomiting, and/or diarrhea in the 24 hours before the scheduled event. If a child becomes ill during a class or planned event, please take the child home for care. Please be considerate of the other families and follow these guidelines for the health of all participants. If your child has lice or some other highly contagious illness such as chicken pox, please inform the school if they attend co-op classes. We may need to notify classmates’ families and disinfect the school area of the church.

### **Weather**

Our inclement weather policy corresponds to the Haleyville City School District. Listen to WHHH on 92.7 or go to [www.hbtv.us](http://www.hbtv.us) for the local school report. If Haleyville City Schools are closed due to weather, any classes, field trips, or other NHCH planned events will be cancelled. If Haleyville City Schools are delayed 2 hours, NHCH classes will have no scheduling changes.

### **Visitor Policy**

Advance notice of any visitor is always appreciated. All visitors must check in with an administrator and wear a visitor name tag.

1. If your spouse is off work and wants to stop by, or you have an out-of-town guest who will come with you to co-op, please advise an administrator.
2. If you need to bring your other children who are on holiday from public school or private school, they may attend co-op classes at NHCH with you and accompany you where you are assigned. Please notify an administrator of any visitors.

### **Conduct and Dress Code**

All participants, students and parents alike, are to treat others with courtesy and respect at all times. Interpersonal concerns should be directed to the parent first. Children should address all adults using titles of respect such as Mr., Mrs., or Miss. Inappropriate conversation, gesture, or aggressive physical

conduct will not be permitted. Physical affection between boys and girls is unacceptable during coop classes or field trips.

We should seek to honor God in both character and dress. Modesty and discretion are the standards we hope to communicate in our appearance as a homeschool co-op and cover school. We prefer modesty and discretion over making a 'statement' with our clothing, makeup, and jewelry. No visible underclothing, bare midriff or cleavage is allowed. Clothing with inappropriate pictures or writing will not be allowed. No writing on the "bottom" side of shorts or no short shorts. All shorts/skirts/dresses should be appropriate length. If a dress or skirt is worn please wear shorts underneath.

Students are not allowed to carry or possess weapons of any sort or kind while on NHCH campus or at any NHCH planned activities.

### **Grievance Procedure**

All grievances should be handled following the pattern of Matthew 18:15-17(NIV Translation):

"If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses. If he refuses to listen to them, tell it to the church, and if refuses to listen even to the church, treat him as you would a pagan or a tax collector."

For the benefit of the group, 'the church' will be represented by the board members. All information will be treated confidentially, and we expect and appreciate the same confidentiality in your handling of grievances. Gossip will not be tolerated.

### **Discipline at coop meetings and field trips and other NHCH events**

Corporal punishment by a teacher is never allowed. A teacher will correct with love and with respect. Teacher concerns regarding a child and his/her behavior will be directed to the parent. If the student continues to be disruptive and disrespectful, the teacher may have the student leave the class.

### **Policy Changes**

The NHCH Board makes every attempt to include all information in the NHCH Family Handbook. At its discretion, the Board may revise policies and procedures at any time. Updates or amendments, when necessary, will be distributed to families registered at NHCH. The most current information will be available on the website.

## MEMBERSHIP FOR NHCH COVER SCHOOL

Membership with NHCH provides legal covering to home school under the Alabama state law for the Church School Option as discussed in this handbook. Members are required to submit all forms and fees on time and with forms completed in full. Late paperwork may compromise your enrollment in our church school.

**We have simplified our Re-enrollment process.** This is done to simplify things on our end. If you do not re-enroll by August 1 you risk truancy as we will send in notification that you have withdrawn from NHCH.

### **To enroll in New Hope as your cover, you will need to do the following:**

- Complete registration forms for each homeschooled child.
  - Family Information- 1 per family
  - Church School Enrollment- 1 per student
  - Church School Agreement- 1 per family
- A photocopy of the parent/guardian's license is needed (the parent who signs the forms) with enrollment. The copy of the license is to verify the authenticity of the parent/guardian.
- Send in annual fee. There will be a \$20.00 per year charge for the first child in a family. Each additional child in the same family is \$5.00, with a maximum of \$40 per family..

### **To Re- enroll in New Hope as your cover, you will need to do the following:**

- Complete registration forms for each homeschooled child.
  - Church School Enrollment- 1 per student
- Send in annual fee. There will be a \$20.00 per year charge for the first child in a family. Each additional child in the same family is \$5.00, with a maximum of \$40 per family..

### **Progress Reports**

**Please note that progress reports are NO LONGER REQUIRED.**

They are not required by the state, and therefore we will no longer require them as a condition of enrollment. We do stress the importance of keeping thorough records. If you choose, you may continue to submit progress reports and we will add them to your file.

### **Fees**

There will be a \$20.00 per year charge for the first child in a family. Each additional child in the same family is \$5.00, with a maximum of \$40 per family. Registration will take place in June-July each year although enrollment is open year round. All fees are non-refundable, so prayerfully consider your decision to homeschool through NHCH before applying. Also, fees are not prorated throughout the year. The administrators spend the same amount of time assisting a family beginning to homeschool regardless of their enrollment date. Midyear enrollments require their immediate attention and take them temporarily away from their own children's education schedule.

Our school year runs from July 1- June 30. All enrollments expire June 30. If you plan to continue homeschooling, you will need to re-enroll each school year by August 1.

You are now able to pay enrollment fees via paypal. We still accept checks/ money orders, but now provide an additional payment option. To pay with paypal, please send payment to our email [newhopechristianhomeschool@gmail.com](mailto:newhopechristianhomeschool@gmail.com) or use the paypal direct link: [paypal.me/nhch](https://www.paypal.me/nhch)

## **Withdrawals, cancellations**

All fees are non-refundable, so prayerfully consider your decision to homeschool through NHCH before applying.

## **Legal Information**

Fees pay for membership in the church school, providing you the legal means to homeschool in Alabama. As a hands-off church school, we refrain from interfering in your homeschooling and require only minimal reporting (annual attendance progress reports). As a result, you have complete freedom to educate your child the way you see fit.

As a legal home school covering, NHCH meets all state regulations by:

- Providing the means to homeschool legally in Alabama
- Keeping records of attendance provided by member families

We highly recommend that you join a legal defense association to provide you with legal counsel should you need it. Available associations are:

- Homeschool Legal Defense Association (HSLDA)
- Center for Homeschool Liberty (HLA)
- Association of Homeschool Attorneys (AHSA)
- National Home Education Legal Defense (NHELD)
- South East Law (located in Birmingham)

## **Disclaimer**

NHCH reserves the right to refuse enrollment to a child or family at the discretion of the NHCH Board.

Possible reasons for refusing enrollment may include, but not limited to:

- suspension or expulsion of student from previous school
- parents or students involved in a same-sex relationship
- students with a criminal history or on probation
- students facing truancy court

Member families who are not current with all fees, and/or attendance/progress reports may not be allowed to register with NHCH for the upcoming school year.

## **RESPONSIBILITIES AND EXPECTATIONS**

As parents, God has placed us as our children's primary teacher. You retain full responsibility for the education of your children. NHCH is a hands-off church school. Because we believe that parents are best suited to direct the education of their children, NHCH asks only for what the law requires yet offers support for your personal choices. We respect your privacy as well as your right to homeschool your children unencumbered by restrictions. You will be responsible for keeping all necessary records of your child's education. You can find helpful information on what records to keep at [hsllda.com](http://hsllda.com).

## **CURRICULUM SELECTION**

Choosing the right curriculum is extremely important. You must choose a curriculum that meets the needs of your child and reflects your desired goals for that child academically, spiritually, physically and emotionally. NHCH suggests that you carefully research the curricula that are available. We will assist you in any way we can in helping you make the decision that best suits the needs of your child. A list of resources can be found on our website.

## TEACHING METHODS

Below is a brief overview of different homeschool methods. More extensive information about methods and resources can be found at [www.hslda.org](http://www.hslda.org). It is not uncommon to use more than one style or method of teaching. Typically families will pull from all teaching methods to find what works best for each child.

### **Textbooks**

Most textbook publishers use the traditional approach to education, with curriculum adapted to each grade level. Most companies have teachers' guides or texts also available. Some textbooks have much repetition for the slower students in a traditional class room. Year after year the same concepts are reviewed. If your student has accomplished these goals, you may skip sections, pages, or chapters. Make the curriculum fit the child.

### **Workbooks**

The "work text" format includes both the text, or instruction, and questions on a subject in consumable books. Workbooks are a part of the most traditional publisher's curricula. If you use workbooks or work texts, you may want to avoid using this method in all subjects.

### **Correspondence Schools**

Correspondence schools and independent study programs usually provide and require that you use the materials that come with the course. Most of these courses use the traditional "school in your home" approach. Examples: Christian Liberty Academy, Calvert, A Beka.

### **Unit Studies**

Many home educators use some form of integrated study to do multilevel teaching (unit studies). Typically, one theme is studied at a time (for example famous explorers or simple machines.) All applicable subjects such as history/ geography, science/health, music, art, handwriting, literature will focus on that one subject. Math and often language arts use separate curriculum. Examples of curriculum using this approach: Five in a Row, Tapestry of Grace, Weaver, and KONOS. Free unit studies can often be found online.

### **Computer Aided Instruction**

Switched-On Schoolhouse, Teaching Textbooks math, and Saxon math are examples of computer programs that teach subjects. Bob Jones and A Beka have classes on dvd. There are many online schools and classes. Just a few of the better known providers of online classes are: Alpha Omega Academy, A Beka, Liberty University, Bob Jones, Monarch, and [www.curreclick.com](http://www.curreclick.com). Many colleges offer online classes that high school aged students can take online as dual enrollment students.

### **Un-schooling**

The un-schooling approach is child-centered. Learning is directed by the student's natural curiosity to learn. Students are placed in an environment of books and learning resources. The focus is learning from real-life experiences.

### **Charlotte Mason**

The Charlotte Mason approach involves a broad spectrum of real -life situation and activities that enable students to handle normal frustrations and to comprehend the need for cooperation and self-discipline. Living books and narration are used to help students understand the principles and ideas behind the knowledge they gain. The concept of freedom is balanced with emphasis on respect and the value of habits and routine. There is a special emphasis on the humanities with this approach.





## HIGH SCHOOL

### When Do You Start Awarding High School Credits?

At New Hope, students can begin earning high school credits as early as 8<sup>th</sup> grade, so long as you are using high school materials. Any credits earned will be incorporated with 9-12<sup>th</sup> grade credits for college purposes.

### How Do You Award Credits?

There are several ways to determine credits. First, if your child is using a high school level text by a reputable publisher, then you can consider the credit earned by completing a minimum of 75% of the course. One credit generally requires one school year to complete and one-half credit takes one semester or one-half year to complete.

If you do not plan on using a textbook, you could log the hours spent on course work. One credit is equal to 120-180 hours. For most subjects, 150 hours is average. Science courses with labs, you will need 180 hours. This method is also good for determining electives--one credit is typically 120 hours, 60 hours for half-credit, 30 hours for quarter-credit.

College courses taken during high school (dual-enrollment) are also a way to gain credits. However, college credits are awarded differently. While one, year-long college class will earn three college credits, it is comparable to one high school credit.

### What About Grades?

In homeschooling, awarding traditional grades is not necessary. While some families choose to stick with traditional grading systems, others believe that it is more about gaining knowledge than letter grades. Working one on one with your child, you are best able to determine if your child knows the content. If you do choose to grade, there are many options. Most common are the pass/fail system and the letter grades used by most school systems:

A+	97-100	4.0	B+	87-89	3.3	C+	77-79	2.3	D+	67-69	1.3
A	93-96	4.0	B	83-86	3.0	C	73-76	2.0	D	65-66	1.0
A-	90-92	3.7	B-	80-82	2.7	C-	70-72	1.7	F	0-65	0.0

These grades can be determined by tests, seatwork, projects, essays, time spent, effort, or any combination. To find the grade on any work, simply divide the total correct by total number of problems. For example if there are 15 problems on a page and your child got 11 correct:  $11 \div 15 = .73$ . To find the end of year average, add up all the grades and divide by the total number of grades. For transcripts, it is recommended you use the 4-point grading system.

### What Kind Of Records Do I Need To Keep?

Once your child begins high school level work, we recommend keeping more detailed records. HSLDA also recommends keeping a scope and sequence of each subject studied. Making a copy of the table of contents is usually sufficient.

## **Driver's License Information**

According to the Alabama Department of Public Safety, each student will be required to have the following in order to apply for a or learner's permit.

- U.S. birth certificate (certified and issued by the Bureau of Vital Statistics -NO PHOTOCOPIES)
- Social Security Card
- Acceptable school enrollment form or proof of graduation (Use the DL-1/93 or your church school enrollment form. Some offices require the DL-1/93 form.)
- \$5 test fee (no checks).
- \$23.50 to purchase license (no checks).

For the DL-1/93 form, please go to <http://dps.alabama.gov/Documents/Forms/EnrollmentExclusion-DL-1-93.pdf>

You will need to print, fill out section 1 and mail your form to NHCH for administrator signature. Please allow 2 weeks. There is no way to expedite this form.

## **How Do I Know When My Child Is Ready To Graduate?**

Your child is ready to graduate when he has completed the required number of credits for a diploma or by taking the GED. Although, the GED does not often reflect the academic record as it implies the student did not finish high school and carries a stigma of "drop out". According to the Home School Legal Defense Association (HSLDA), a homeschool diploma issued by parents is just as valid as a diploma issued by a private or public school; homeschoolers "self-certify" the completion of their high school program just as public and private schooled graduates self-certify that they have received a diploma. Additionally, homeschooled graduates are also eligible for federal financial aid and scholarships. Students must be 17 years old or if they began homeschooling before 16, they are eligible to graduate at 16. For students who wish to graduate from NHCH, please see our graduation requirements below. If you wish for your child to have a diploma, you may order one from most homeschool publishers or from hslda. Some families simply choose to print one from a template.

## **Transcripts**

Since parents keep the records, parents are able to compile transcripts and print them as needed for colleges or transfers. Many websites offer great templates and suggestions.

## **Graduation Requirements**

Although we make every effort to stay up-to-date on current graduation requirements for the State of Alabama, it is simply not possible to stay up-to-date on each college's admission requirements. It is your responsibility to research and monitor your child's credits to ensure they meet the admission requirements of the college of their choice. NHCH offers three diploma options: Standard (non-college bound), Academic, and Advanced College Prep.

To graduate the student:

- Must be at least 17 years old. If you began homeschooling before 16, student can graduate at 16.
- Meet credit requirements for one of the diploma options as described below.

## Diploma Options

### Standard Diploma- 22 credits

3 credit each: Math, Science, English, History  
10 credits: Electives, Life Skills, Work

### Academic Diploma- 24 Credits

4 credits each: Math, Science, English, History  
Math must include 1 credit each of Algebra I, Geometry  
History must include 1 credit each of U.S. History, World History;  
½ credit each of Government, Economics  
Science must include 1 credit Biology  
8 credits: Electives

### Advanced College Prep Diploma- 26 Credits

4 credits each: Math, Science, English, History  
Math must include one credit each of Algebra I, Geometry, Algebra II  
History must include one credit each of U.S. History, World History;  
½ credit each of Government, Economics  
Science must include one credit Biology  
10 credits: Electives  
Recommended: Foreign Language, Computer Skills, Literature

### Electives

There are many options for electives, below are a few examples:

Grammar, Composition, Business English, Vocabulary, Creative Writing, Literature  
Algebra I, Algebra II, Geometry, Consumer Math, Business Math, Drafting, CAD, Elementary  
Statistics, Accounting, General Math, Basic Math

Earth Science, Biology, Pathology, Anatomy, Physical Science, General Science, Chemistry, Ecology,  
Criminal Justice

Ancient Civilizations, Religion, Bible, Geography, Social Studies, Sociology, Economics, Government,  
Military History, European History, American History, Art History, World History

Child Care, Parenting Skills, Home Economics, Sewing, Culinary Studies, Maternal Studies, Fine Arts,  
Music Theory, Music Classes, Theatre, Speech, Financial Management, CPR/First Aid, Physical  
Education, Sign Language, Band, Sports, Cosmetology, Photography, Woodworking, Automotive,  
Computer Programming, ACT/SAT Prep, Word Processing

Dual Enrollment Courses

### Dual Enrollment

Dual enrollment is a program that allows high school students (usually sophomores, juniors, and seniors) to enroll in college courses for credit prior to high school graduation. Classes are often at a discounted rate. However, each college has its own programs and requirements. Please check with the college of your choice for admission requirements and tuition costs. Dual enrollment classes will provide both high school and college credits. (Three college credits typically equal one high school credit.)

## **Preparing for College**

### **Freshman**

- Decide which diploma you want to work towards.
- Keep records of all classes and activities on a blank transcript. It is recommended that you keep a copy of the description and scope and sequence (table of contents) for each course. Colleges often request additional information for homeschoolers.

### **Sophomore**

- Register for ACT/SAT tests in spring.
- Compile your resume. Be sure to include all of your honors, awards, activities, volunteer work, and jobs.
- Begin looking at colleges. Check into admission requirements specific for homeschooled students.

### **Junior**

- Register for the ACT/SAT in the fall.
- Update your resume.
- Continue to search and narrow college choices.
- Begin searching and applying for scholarships.
- Register for the ACT/SAT in the spring.
- Attend college fairs and tour campuses.

### **Senior**

- Stay organized. You do not want to miss any deadlines. Gather applications, resume, admission information, and checklists into files.
- Register for the ACT/SAT test in the fall.
- Apply to colleges, take note of application deadlines.
- Update resume as needed.
- Seek recommendation letters from mentors and teachers.
- Submit FAFSA after January 1.

## TRANSCRIPT WORKSHEET

Name \_\_\_\_\_  
 Diploma    Standard         Academic         Advanced College Prep

Courses	Classes	Credit	Grade	Year
English				
Science				
History				
Math				
Electives				



## OPPORTUNITIES WITH NHCH

### Field Trips

NHCH plans many field trips every year. We will also pass along field trips planned by other individuals or groups and special events happening in the area. If you have suggestions for a field trip or would like to plan a field trip, please feel free to contact us. You must sign up for NHCH field trips by email or during coop and prepay via paypal or during coop classes. Facebook signups are no longer accepted.

### Co-op Classes

NHCH will meet on Mondays from 9:00 am- 12:30 pm during the school year at New Prospect Baptist Church located at 202 Co Rd 3463 in Haleyville, AL. You may find a current class schedule and calendar on our website. You may also ask a board member for a copy.

### Fairs & Special Events

NHCH will host several fairs in which any homeschooled student may participate, including an art, history and science fair and a spelling bee. Fair dates can be found on our co-op calendar. A sign-up sheet will be provided for each fair. You MUST sign up to participate. All rules will be clearly stated and will be provided for each fair during sign up. You may call, email or sign up during co-op classes. Other opportunities we plan/ provide for include: book sales, special performances by students, field day, special classes, awards day and graduations.

### Special Interest Clubs

We host special interest clubs that meet during co-op as well as outside co-op hours including 4H, Shooting Sports (Archery, BB, Shotgun, Air Rifle) and Robotics.

### Disclaimer

Any classes and field trips offered by NHCH will be on a per cost basis. At this time, ALL classes and field trips offered by NHCH will be open to any and all homeschoolers, regardless of covering, as long as associated fees are paid for each class and/or field trip and a liability release is signed. All policies and procedures must be followed at all events, field trips and classes.

### Newsletter

Our monthly newsletter will contain any important information about upcoming events, classes, special interest clubs, along with our calendar. It will be available for pick up during classes.

### Facebook/ Announcements Blog

We have a Facebook page: [www.facebook.com/groups/northwestalabamachristianhomeschool](http://www.facebook.com/groups/northwestalabamachristianhomeschool). All events and opportunities will be made available via Facebook. Membership is restricted to local homeschoolers. This is available to you as a support group, to share resources and post homeschool related sale items.

You may also subscribe to our news and announcements blog and receive updates by email. You can also subscribe to our google calendar and events will appear on your calendar.

## **CO-OP INFORMATION**

### **What is Co-Op**

A homeschool co-op is a group of homeschoolers coming together in cooperation to provide educational and social activities for their children. The homeschool coop provides an opportunity for homeschool children to experience learning in a group atmosphere. Young students learn skills such as raising your hand to speak, taking turns, waiting in lines, etc. Older students learn more advanced group skills such as working together on projects, class participation, respect for teachers and fellow students. Co-op classes are a true community effort. Parents volunteer to set up and clean up the facilities, teach and assist classes. We have 3 admins to help the day run smoothly. They teach classes as well as tend to administration behind the scenes. Class day is "all hands on deck" as working together builds the relationships that are the foundation of our community. Parent involvement is essential to co-op.

### **General Information**

NHCH will offer co-op classes on Monday from 9:00 am - 12:30 pm during the school year at New Prospect Baptist Church. These classes are offered as a service to our member families and are optional, but if you choose to participate we expect you to be on time, follow all rules outlined in the NHCH handbook, and be consistent in your attendance. All property at New Prospect Baptist Church must be treated with respect. Damages incurred by a student/parent will be the responsibility of the parent. New Prospect Baptist Church, New Hope Baptist Church and NHCH are not responsible for any accidents or injuries occurring on the property of New Prospect Baptist Church or traveling to and from New Prospect Baptist Church or any NHCH functions.

### **Campus**

NHCH will meet on Mondays at New Prospect Baptist Church located at 202 Co Rd 3463 in Haleyville, AL. We use the "old" church building only. Please do not use the church's main entrance. Park only in designated spaces. Do not park on grass or off of the pavement. **THIS IS A NON-SMOKING FACILITY.** There will be no smoking or tobacco use on any church property.

### **Teachers**

The teachers are NHCH members or community members with expertise or experience in a particular area and have a desire to teach. None of our NHCH classes are required, but once a student is enrolled, he/she is expected to complete the requirements as outlined by the teacher. Each family that attends co-op is required to have a parent or responsible adult on campus for the duration of the day's activities. Each adult is expected to actively participate by helping with classes, watching the halls, etc. If you don't have an assigned task for each class period, you must go to the fellowship hall at the beginning of each class period that you are free. You will then be directed to areas that need adult help. The success of our co-op depends on the willingness of our parents to volunteer and serve.

Teachers are expected to arrive at least 10 minutes prior to their first class. We will have Bible lesson beginning at 9:00 am and morning announcements at 9:20 am. No one is to arrive prior to 8:45am. You will be required to clean your class before you leave it, returning it to the way it was when you came in. Third hour teachers will need to vacuum and remove the trash.

### **Special Needs Children**

If your child has special needs, we will make every effort to accommodate; however, our teachers are volunteers and have no training or experience with your child. You may be required to attend each class with your child.

## **Fees**

There are no additional fees to participate in coop, although some of the classes may require you to purchase supplies or pay a small yearly fee for supplies or require a book. Please consider these when you sign up for classes. All class fees can be found on the current coop schedule.

## **Special Events**

We will have an art fair, history fair, and science fair this year. All fairs will take place concurrently with classes during regular coop times. All classes will continue as scheduled. Field trips will not take place during coop times. Field trips will be scheduled throughout the year and dates and times will be posted when information is available. If you have an idea for a field trip, please speak with an admin.

## **Parental Supervision and Responsibility**

Parents are required to attend all activities with their children. If a child is dropped off without a parent's supervision, the parent will be called to come pick up the child.

When a student is enrolled in a NHCH co-op class, the parents are agreeing to give the instructor authority over their student for a designated period of time. Co-op classes are offered by NHCH as a resource tool to help parents better educate their children. Parents are responsible to see that their student is completing assignments for NHCH classes in a timely manner as well as those for the subjects being taught at home. Parents should communicate with the classroom teachers about their child's participation and progress in the classes.

- As parents, God has placed us as our children's primary teacher. You retain full responsibility for the education of your children. Parents are ultimately responsible for their children's actions and behavior while at NHCH events.
- When you register, you become part of a cooperative organization. It is everyone's responsibility to encourage others in love to uphold the guidelines set forth in the handbook. We must seek to be the example in the adherence of NHCH's policies. Parents should handle issues they see or hear, correcting in love.
- Dropping off your children at NHCH events is NOT acceptable. You are expected to stay on-site, in the building with your children. Sitting in your vehicle while your kids are in class is not acceptable. If you are not teaching a class, you are asked to sit in the fellowship area. This is for the safety of the children. Co-op does not work if all parents are not doing their part to help out. Please arrive on time.
- Parents are asked to respect the beliefs and opinions of other members. Use discretion when discussing topics that might be contrary to another parent's authority or belief system. Gossip will not be tolerated.
- Cell phone usage should be used with discretion and not to interrupt classes.

## **Class Supervision/Teachers**

Each class must be supervised by at least two adults. Teachers are required to use due diligence in selecting publications, websites, and movies in their classes to insure that they uphold conservative Christian standards. If students are required to give speeches in class, those speeches must be preapproved by the teacher for appropriateness. NHCH welcomes ideas and suggestions for classes that may be offered. Anyone who is interested in teaching a class should contact the NHCH office and be prepared to describe their class idea - including subject, curriculum, supplies needed, maximum and/ or minimum number of students, grade level preferred, time period preferred, and coteacher/helper. Anyone who would like to help with a class should also contact the NHCH office and provide the time they are available and grade level preferred.

### **Co-op Class Enrollment**

You will need to fill out the co-op enrollment form. Co-op classes are open to all homeschoolers. You do not have to be a member of NHCH cover to participate. Each family will need a coop enrollment form, a liability waiver, and coop agreement form.

The NHCH admins strive to have at least a working model of the co-op class schedule available during the annual membership registration period (May 1st – August 1st ).

### **Refunds and Withdrawals**

In the case of non-voluntary withdrawal from a class, class fees will not typically be refunded. Refunds of class fees are at the discretion of each teacher or board member. Teachers may cancel a class in which enrollment falls below their stated minimum. Cancellation of low enrollment classes is at the discretion of the teacher/board member. If a class is canceled for low enrollment, all fees for that class will be refunded.

### **Attendance**

Students enrolled in NHCH co-op classes will be expected to attend every class unless they have a legitimate excuse.

### **Snack/ Lunch Time**

We will have a 10 minute break at the between 1<sup>st</sup> and 2<sup>nd</sup> hour classes (10:25-10:35) during which students may have a snack. They will eat their snacks in their 2<sup>nd</sup> hours classrooms. Students will be responsible for cleaning up their own mess. Remember, we are a nut free/peanut free zone. We have multiple kids with food allergies. While it is generous to share, please keep in mind that some children are too young to understand and the food you share may not be safe for them. Teachers, if you plan to bring a snack for the class, please check your enrollment forms or with parents for food allergies. Classes will end at 12:30pm. If you choose, you may bring your lunch and eat before you leave. However, there will be no classes after 12:30pm. No food will be provided by NHCH.

### **NHCH Dress Code**

Anyone (Students, teachers/parents) attending an NHCH event – including Co-op – is required to observe the Dress Code guidelines listed on pages 6-7 of the NHCH handbook.

### **Behavior**

Students are expected to model Christian behavior and follow the guidelines given in the NHCH Handbook. All property at New Prospect Baptist Church must be treated with respect. We are guests of NPBC and must act accordingly. Parents: If you had students as guests in your homes, what behaviors would you find unacceptable? If you would not want visitors running around inside, abusing your furniture, carelessly wasting supplies, making messes in the bathroom, etc. at your home, do not let your children do these things at co-op. Damages incurred by a student/parent will the responsibility of the parent. Children are not to be outside of the church building at any time without an adult being in constant care of them. Playing in the parking lots (unless taking part in a teacher planned activity) and going onto neighboring properties are expressly forbidden.

Profanity is not ever allowed from students or parents.

All participants, students and parents alike, are to treat others with courtesy and respect at all times. Interpersonal concerns should be directed to the parent first. Children should address all adults using

titles of respect such as Mr., Mrs., or Miss. Inappropriate conversation, gesture, or aggressive physical conduct will not be permitted.

Physical affection between boys and girls is unacceptable during coop classes or field trips.

Parents who do not control their children will receive three warnings. If there continues to be a problem, both parents will be required to meet with the board to discuss the matter. Problems that are not resolved will result in expulsion of that family. If a student is disrespectful, disobedient, unruly or violent while at co-op classes, he/she will be removed immediately from the activity and his parents will be contacted. If the student misbehaves again, he/she will be permanently dismissed from the class with no refund. If it becomes apparent that a student is involved in illegal or immoral behavior such as the use of drugs or alcohol or promiscuous behavior, they will not be allowed to attend classes and certain other functions and if the attitude of rebellion persists, they will be expelled from the school. In order to assure the safety of our students and minimize damage to the facility, students will not be allowed to have in their possession while on the school property or at any off-campus school-sponsored activity any item deemed by the NHCH staff to be dangerous or destructive. If a student is found with any such item, the item will be immediately confiscated and retained until the end of the day's activities. Repeat offenses will lead to further action by the NHCH staff. If a student endangers the health or safety of any other student, member, teacher, or staff member, the student will be subject to immediate expulsion.

“Whatever happens, conduct yourselves in a manner worthy of the gospel of Christ.” Philippians 1:27a

### **Grading**

Certain co-op classes, especially high school level courses for credit, will be graded. These may include, but are not limited to, band, choral, drama, sciences, labs, and the like. Grading criteria will be determined by the individual teachers and semester grades will be submitted to the NHCH office for inclusion in each student's semester progress report. Parents should contact each teacher if they have questions about the grading for their student's class. Grades will also include attendance, attitude, participation, and performance. The teachers of these courses take them seriously and devote many hours of personal time and effort to provide each student with a quality learning experience. The students are expected to take the classes seriously as well and do their best work possible.

### **Driving Students**

Students in the eleventh or twelfth grades may attend co-op classes on their own on a case-by-case situation. This agreement must be reached between the parent and an administrator of NHCH. Parents must sign a written permission form at the beginning of the school year. Along with signing this form, you must have made an agreement with another adult who will be attending NHCH co-op to be responsible for your driving student in the event of an immediate emergency or problem. This adult will also be responsible for signing the driver's permission form. This form will be kept on file in the NHCH office. These students will also need to sign in and out at the NHCH office on each Monday. The driving student will not be allowed to bring siblings. We do not consider driving students adequate supervision of their younger siblings and they will not be considered a substitute for a parent or guardian. We want the best possible care for our children's safety. Driving students are required to follow the same rules as other students. We expect our older students to be examples and leaders that our younger students can learn from and respect. Our driving students will lose their privileges if problems occur.

Note: Students who have graduated high school are not allowed to “hang out” during co-op classes. They are allowed to sign up to help with classes but must be approved by the NHCH board and the teacher of the class.

**Weather**

If Haleyville City Schools are closed due to inclement weather, any classes, field trips, or other NHCH planned events will be cancelled. If Haleyville City Schools are delayed by 2 hours, NHCH will begin co-op classes as normal at 9 am.

# FORMS



## **Church School Agreement** (Liability Waiver)

**Please initial each section, then sign and date.**

\_\_\_\_\_ I have read and understand the NHCH handbook. I understand the rules, expectations, and dress code and I am committed to positively supporting my children's social, emotional, and academic growth in NHCH sponsored functions.

\_\_\_\_\_ I agree to follow the rules and see that anyone under my authority at NHCH campus/events is in accordance with the rules written in the NHCH handbook.

\_\_\_\_\_ I understand and agree that the instructors offering the classes to the members of New Hope Christian Homeschool (NHCH) are not employees of, or in any way under the control of, the co-op; such instructors are and shall forever remain independent contractors. Any contractual relationship pertaining to the classes is strictly between the instructor(s), and myself and not with the co-op.

\_\_\_\_\_ I understand and agree that I am participating in the NHCH events voluntarily and at my own risk. I will not hold NHCH, New Hope Baptist Church, New Prospect Baptist Church or any of either of their officers, directors, employees, contractors, volunteers or assigns liable for any negligence or alleged negligence or other fault that results in personal injury, death, or property damage during or in connection with the above program. The undersigned, for myself and for my children, heirs, executors, administrators, and assignees, hereby agrees to indemnify, hold harmless, release and forever discharge the co-op and the facility and its directors, officers, contractors, and employees from all such claims.

\_\_\_\_\_ I hereby release all members of NHCH of any and all liability resulting from medical treatment. I understand if medical attention is necessary and I am not present, NHCH has my permission to call an ambulance to transport any family member to the nearest medical facility for emergency treatment. I am responsible for all expenses incurred.

\_\_\_\_\_ Further, I understand that this waiver applies to any and all family members potentially present at NHCH activities.

\_\_\_\_\_ I acknowledge that I have read the above waiver and release, understand that I have given up substantial rights by agreeing to terms voluntarily.

I have read, fully understand, and agree to the conditions of this document, as stated above.

Sign Name: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



## Church School Enrollment

Name and address of the Public School District (superintendent's office) for which student's residence is zoned:

School District : \_\_\_\_\_

Address \_\_\_\_\_  
Street P.O. Box (if applicable)

\_\_\_\_\_  
City, State Zip Code

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### TO BE COMPLETED BY PARENT OR GUARDIAN

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Grade \_\_\_\_\_  
(one child per form)

Address \_\_\_\_\_  
Street P.O. Box (if applicable)

\_\_\_\_\_  
City, State Zip Code

Parent/Guardian's Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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### CONSENT FOR NOTIFICATION OF STUDENT WITHDRAWAL

I hereby give prior consent to the administrator of New Hope Christian Homeschool to notify the public school superintendent of above-named school district should the above-named student cease attendance at said school.

\_\_\_\_\_  
Signature of Parent/Guardian Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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### TO BE COMPLETED BY CHURCH SCHOOL

New Hope Christian Homeschool  
c/o Jennilee Miller or Marci Batchelor  
PO Box 482  
Haleyville, AL 35565  
(205) 447-5037

Date of Church School Enrollment: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Church School Withdrawal: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Church School Administrator Date Church School Administrator Date

The church school administrator will forward a copy of this form to the superintendent of the school district listed above upon enrollment and again upon withdrawal of this student. Please allow time for this process to occur.





## Family Information

20\_\_\_\_ - 20\_\_\_\_ School Year

Mother's Name: \_\_\_\_\_ Cell \_\_\_\_\_

Father's Name: \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City/ State/ Zip \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Children's Names	Date of Birth	Grade Level
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Church home \_\_\_\_\_

I have read and understood the NHCH handbook. \_\_\_\_\_ (Initial)

Are you planning on attending co-op classes at NHCH? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you planning to use NHCH as your cover school? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, who is your cover? \_\_\_\_\_

Are you a member of a homeschool legal defense? \_\_\_\_\_ Yes \_\_\_\_\_ No

Which group? \_\_\_\_\_ Member #: \_\_\_\_\_

Are there any allergies or medical conditions we need to be aware of? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



## Request for Records

Pursuant to the state open records law, Alabama Code Section 36•12•40, I write to request a copy of school records for the below•named student(s). Please send all school records for the following student(s) currently enrolled in New Hope Christian Academy. We need all cumulative records, testing, and any other information that we can use to assess the student’s ability and grade placement. Please include any other information that will verify subject content and proof of educational goals being met for grades given. Please advise me of any copying and postage fees.

Please send records for the following students:

Name	Grade
_____	
_____	
_____	
_____	
_____	
_____	
_____	

Please send records to:  
Name of Parent or Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Parent/ Guardian Signature

\_\_\_\_\_  
Date



# Attendance/ Progress Report

20\_\_\_\_-20\_\_\_\_ School Year

Fall Semester

Spring Semester

Total days for semester/ year: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent/ Guardian Name: \_\_\_\_\_

(High school Only)

Subject	Grade	Grade	Final Earned	Credit	Comments on Progress
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____
_____	_____	_____	_____	_____	_____ _____ _____



# Coop Enrollment Form

20\_\_\_\_-20\_\_\_\_ School Year

Parent/ Guardian: \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City/ State/ Zip \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Cover School \_\_\_\_\_

I have read and understand the NHCH co-op handbook and agree to follow all rules and policies. I understand that failure to do so may result in loss of co-op privileges.

\_\_\_\_\_  
Parent/ Guardian Signature

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Total Fees: \$** \_\_\_\_\_

Student will attend:  All Day  Only these classes: \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Total Fees: \$** \_\_\_\_\_

Student will attend:  All Day  Only these classes: \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Total Fees: \$** \_\_\_\_\_

Student will attend:  All Day  Only these classes: \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Total Fees: \$** \_\_\_\_\_

Student will attend:  All Day  Only these classes: \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Total Fees: \$** \_\_\_\_\_

Student will attend:  All Day  Only these classes: \_\_\_\_\_

(List additional students on separate form.)

Are there any allergies or medical conditions we need to be aware of? \_\_\_\_\_

I am teaching  I have been assigned classes to help in  I will help where needed

I prefer to help in \_\_\_\_\_

\*May not always be available.

Office use:

Teaching: \_\_\_\_\_ Classes Helping: \_\_\_\_\_ Classes Total Fees Due: \$ \_\_\_\_\_

# Coop Agreement

We know that this is a fun time for our students to get together with their friends, but we must have order and structure to continue to have a successful co-op.

“Let all things be done decently and in order. “1 Corinthians 14:40

To encourage quality co-op classes, we will be enforcing the below rules:

1. Consistent attendance and being on time
2. Class participation/completing assignments and consistently bringing required materials to class.
3. Parents actively participating in co-op.
4. Parent or guardian on NHCH premises at all times during co-op classes.
5. No tobacco or weapons of any kind, including pocket knives.
6. All visitors are to report to the NHCH office for check-in and name tag.
7. Park in a marked parking place anytime you are on the NHCH campus.

\_\_\_\_\_ As a teacher/ co-teacher/ class helper, I agree to be:

1. Consistent in attendance and communicate planned absences to co-teachers/helpers and office.
2. On time: Arriving no earlier than 8:45am and no later than 9:20am if you teach first hour.
3. Prepared to teach class.

\_\_\_\_\_ As a teacher, I agree to use due diligence in selecting materials, websites, and movies for use in my class. I agree that any student speeches in my class will be pre-approved by me for appropriateness.

\_\_\_\_\_ I agree to follow the rules and see that anyone under my authority at the NHCH campus is in accordance with the rules written in the NHCH Handbook. We need structure in the class room.

\_\_\_\_\_ I understand that all workers are volunteers and spend their time preparing for classes and deserve respect from students and parents. I also understand that students should not leave class without permission from their teacher.

\_\_\_\_\_ I understand that this is a church. The dress code will be enforced for students and parents. I will respect the building and property of the church.

\_\_\_\_\_ Dress Code: Anyone (Students, teachers/parents) attending an NHCH event – including Co-op – is required to observe the dress code.

\_\_\_\_\_ I understand that if I have a child on NHCH campus, I must be there too. I also understand that I am obligated to serve in some capacity while classes are being conducted. All students, including toddlers, are to be in a class or with their parent at all times. They are not to interrupt classes.

\_\_\_\_\_ I understand that failure to comply with these agreements can result in a loss of co-op privileges.

\_\_\_\_\_ I have read and understand the NHCH co-op handbook.

\_\_\_\_\_ I understand that New Prospect Baptist Church, New Hope Baptist Church and NHCH are not responsible for any accidents or injuries occurring on the property of the Church or traveling to and from the Church or any NHCH functions.

Sign Name: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## HOW TO ENROLL WITH NHCH

1. Read our handbook.
2. Download and print the following forms:
  - Family Information- 1 per family
  - Church School Enrollment- 1 per student
  - Church School Agreement- 1 per family
3. Make a copy of your driver's license.
4. Mail or email the following to NHCH:
  - Completed forms from above making sure all information is correct and that you have signed the enrollment form in both places.
  - Copy of driver's license.
5. Send payment for fees.
  - Mail a check or money order with child's name in the "for" section.
  - Or pay with PayPal by sending the fee to [newhopechristianhomeschool@gmail.com](mailto:newhopechristianhomeschool@gmail.com) or use the direct link: [paypal.me/nhch](https://paypal.me/nhch)
6. If you would like a copy of your child's records, mail the Request for Records form to the ***principal of the current/former school***. We recommend sending it "Certified Mail/Return Receipt Requested." These records will be sent to you. Keep them on file where you keep your important papers.
7. We will forward your church school enrollment/ withdrawal notification form to the school superintendent for the district listed on the form. We will send a copy to you. Keep it on file where you keep your important papers.
8. Start homeschooling! You may start homeschooling at any point in the enrollment process. Be sure to check out our coop classes! Be sure to send your attendance/ progress report by January 15 and June 15.

Do not delay church school enrollment after withdrawing your child from public or private school.

Fees cover the entire school year. There are no prorated fees and all fees are non-refundable. Our school year runs from July 1 through June 30, but families may start and end at any time or even school year-round.

**All communications will be sent via email. You must include an email address at registration.**

## FIELD TRIP INFORMATION

We offer monthly field trips that are open to all homeschoolers. You do not need to be a member of our cover to participate. To join us on a field trip, simply sign up. Directions are found below. Information and details on our field trips can be found on the event listing on our calendar or on our facebook page or on our news and announcements blog under the tag *field trip*. You can subscribe to our news blog by email and receive an email when something is posted.

If you have a field trip suggestion, we would love to hear about it.

### How to Sign Up for a Field Trip

Change in Policy

Updated February 5, 2016

To sign up for a FREE field trip, simply email me [atnewhopechristianhomeschool@gmail.com](mailto:atnewhopechristianhomeschool@gmail.com), with the names in your party and their ages. I will return your email that your reservation has been accepted, or if you are on a wait list. Reservations are no longer accepted via facebook or clicking "join" on an event. This is simply done to stay in the loop about a particular trip.

To sign up for a field trip that costs money, email me [atnewhopechristianhomeschool@gmail.com](mailto:atnewhopechristianhomeschool@gmail.com) with the names in your party and their ages. You must ALSO send the appropriate funds via PayPal [tonewhopechristianhomeschool@gmail.com](mailto:tonewhopechristianhomeschool@gmail.com) or use the direct link [paypal.me/nhch](https://paypal.me/nhch). If I do not receive the full payment, you will not be allowed to attend. Refunds are not given unless a trip is canceled. Please consider this before you sign up. Payments for trips are ONLY accepted via PayPal. This is for your benefit and mine that we are both sent receipts via PayPal. I will not meet with anyone to accept payments. I do not accept checks or credit/debit cards. Sending payment via PayPal is not a reservation. You MUST email me AND send money. This is for bookkeeping purposes on our part. We process a lot of payments, and reservations, so I am sure that you appreciate our checking, and double checking, matching emails with PayPal transactions. If the field trip is full when you send your money, I will PayPal it back to you at no cost to you.

Check your email when you sign up for a field trip. I will email a reminder a day or two before each trip. Click "join" on a field trip event which you are attending so you can stay in the loop for updates about that trip, etc. Also, please read the entire description about a trip before contacting me. This is only because I am incredibly busy and try to make things as efficient as possible. If you have a question though, please do not hesitate to ask.

### How To Sign Up

1. Send us an email with the number in your group and ages.
2. Send any fees due via paypal at [paypal.me/nhch](https://paypal.me/nhch).
3. Stay tuned for information and announcements about the trip through email, our news and announcements blog, or through facebook.
4. Join us for a fun filled day on the day of the trip!